

MUNUM XXXV Delegate Contract

Delegates attending MUNUM XXXV must read the information below and abide by all stipulations.

Credentials

Delegates, advisors, and staff are required to wear their credentials at all times during the Conference. This is vital for MUNUM Conference security. Delegates seen without credentials will be asked to produce them before they can take part in debate. If credentials are lost, delegates must come to the main office (Room 6, Michigan League) and MUNUM staff will create a new set. The cost for replacement credentials is \$3.00.

Placards

Placards are an important part of committee proceedings. Delegate must not bend, mutilate, or deface the placards during the conference, as they must be legible for delegate participation. If a placard is lost or unusable, delegates may come to the main office (Room 6, Michigan League) and MUNUM staff will create a new placard. The replacement costs for a lost or unusable placard is \$10.00.

Dress Code

MUNUM is a formal conference and thus requires appropriate attire. The dress code for the duration of the conference is Western Business Attire. Men must wear collared shirts, ties, dress pants and shoes. Women must wear business suits or a dress shirt with slacks, or a skirt or dress of appropriate length. Delegates wearing clothing deemed inappropriate will be asked to leave and change before being allowed to participate in conference activities.

Punctuality

Delegates must be on time to all committee sessions, including those occurring after lunch, dinner breaks, and caucuses. A delegate arriving late impairs the flow of debate within a committee and is disruptive to the current speaker and/or Chair. Repeat tardiness, absences, or committee disruptions may result in disciplinary action from the chair and potentially remove delegates from award contention.

Assigned Seating and Note Passing

Directors will require that delegates sit in assigned seats. The arrangement of these seats will be alphabetical or random, at the discretion of the Chair. All notes passed in Committee must contain a "TO" and "FROM" on the piece of paper that is visible to delegates or staff passing the note. Staff members will check notes passed between delegations at their discretion. This policy upholds professionalism in committee and prevents issues concerning unsigned notes and inappropriate discussions.

COVID-19 Policy

Delegates, advisors, and staff are required to be vaccinated and to wear a face mask that covers their mouth and nose at all times while inside University of Michigan buildings. If a delegate cannot be vaccinated, they are required to have a negative COVID test within 72 hours of the start of conference. Any type of COVID test will do. MUNUM will be checking for proof of vaccination or negative test at the start of conference. Failure to

comply will result in removal from conference. The only exception for mask-wearing is for active drinking of water. The mask mandate is in effect for all persons regardless of vaccination status. All of our staff is vaccinated, as well. This is the University of Michigan's policy and MUNUM will be enforcing this policy actively during the conference.

While busing, at the delegate dance, or other MUNUM-sanctioned activities, masks will be required.

The State of Michigan, Ann Arbor, and Washtenaw County do not currently have a general mask-mandate, though most local businesses recommend it and a few require masks. Delegates and advisors are expected to respect the mask mandates of any local establishment, especially their hotel's policy.

In addition to mandated mask-wearing during committee, delegates and advisors must download the University of Michigan's "ResponsiBLUE" mobile app. This is an incredibly easy to use mobile app that simply asks you 3-5 questions regarding whether or not you have any symptoms of COVID or been exposed to COVID. Assuming you are healthy and without exposure, the app provides you a green check-mark which we will be asking to see during conference. Again, this is a University of Michigan requirement for all students and visitors on campus, and is not our policy alone. However, we will be checking the app to ensure no one is at risk of transmitting COVID during conference. More information will be provided closer to conference.

Computer/Laptop Usage

Checking email or visiting websites not pertinent to the conference is prohibited on provided computers. Furthermore, delegates found using the computer in an inappropriate matter or visiting unsuitable websites may be removed from the conference. Staff will be on hand to assist with problems, research inquiries, and transcription of working papers and resolutions. For more, visit munum.org/tech-policy

Harassment

Delegates at MUNUM should act in the spirit of the United Nations. As such, harassment of other delegates will not be tolerated. Such harassment may include, but is not limited to, discrimination on the basis of race, national origin, ethnicity, color, religion, sex, age, mental and physical disabilities, socio-economic status, and sexual orientation. Incidents of harassment or discrimination should be reported immediately to any staff member. Such incidents will be thoroughly investigated by the MUNUM Secretariat and appropriate measures will be taken, including referring the incident to the proper authorities and removing offenders from the conference. MUNUM strictly adheres to the University of Michigan's Non-Discrimination Policy (SPG 201.35).

Internet Usage:

When connected to a University of Michigan Internet network or utilizing provided computers, delegates must follow the proper use guidelines put forth by the University of Michigan. It is the delegate's responsibility to uphold these guidelines when connected to the network. Delegates must avoid using the network in a way that intentionally:

- a) Violates the exclusive rights of copyright holders, including but not limited to the reproduction, sale, distribution, alteration, or public display of copyrighted materials;
- b) Infringes on the rights of others to access and use the network;
- c) Unauthorized attempts to access, change or destroy information;
- d) Otherwise violates law or University policy.

Social Media

Delegates agree to uphold the highest standard of accuracy, compassion, and decorum when posting to Twitter, Facebook, Instagram, Yik Yak, or any other social media site about MUNUM, especially when using any hashtag

related to the conference. In accordance with this policy, delegates agree not to post:

- a) Derogatory comments about other delegates, advisors, schools, countries, political figures, staff members,

- institutions, MUNUM, or the University of Michigan;
- b) False statements (i.e. rumors or gossip) about another individual or school;
- c) Alarming statements about resolutions, topics, crises, and developments that occur in the conference without clarification that the event is part of an educational simulation, especially when the event involves war, natural disasters, or racial tensions;
- d) Stereotyped, generalized, or otherwise harmful comments or statements about any race, religion, sexual identity, or other social identity;
- e) Comments that degrade or harass another delegate, advisor, or MUNUM staff member;
- f) Otherwise sexually explicit content.

Use of Alcohol or Illicit Drugs

All MUNUM delegates are under the age of 21. Ann Arbor's legal drinking age, as is within all of the United States, is 21. Delegates found to be in possession of alcohol, including within their physical persons as defined by Michigan law, will be removed from committee and the conference. MUNUM Secretariat will proceed on a case-by-case basis in resolving the matter. Delegates found with illegal drugs, including having such drugs within their system, will be removed from committee and referred to the proper authorities. MUNUM has a zero-tolerance policy of drug and alcohol use during the entire conference, including at all functions and all venues associated with the conference (hotel, dance, university buildings, etc.). Please also note that the University of Michigan campus is a smoke-free zone.

Food and Drink

Rackham Graduate School and the Michigan League do not allow food or drink other than water in any of the committee rooms. Delegates are responsible for keeping food and drink out of prohibited spaces, and will be held responsible for any damages caused.

Vandalism

Delegates found to have willfully vandalized or destroyed property assume all liabilities for such damage. MUNUM will in no way be held responsible for reparations to persons/groups/businesses that have had property damaged.

Staff Authority

MUNUM Secretariat reserves the right to discipline or expel delegates from committee for inappropriate behavior, remarks, or actions. Delegates will at all times respect MUNUM staff. If there are any questions about this, delegates are encouraged to seek out members of the Secretariat.

Please note that the above rules are not all-encompassing or exclusive. This list may be expanded or altered at the discretion of the Secretary-General. All changes will be communicated to advisors, delegates, and staff as soon as they are instituted.

MUNUM XXXV Delegate Contract — Affirmation and Signature

In order to participate in MUNUM XXXV, this page must be signed by every delegate and returned to MUNUM Secretariat by the start of the conference.

By signing my name below, I affirm that I have read, understand, and agree to abide by the **MUNUM XXXV Delegate Contract** in full. I understand that adherence to the Delegate Contract is a condition of my attendance to and participation in MUNUM XXXV. Violation of the Delegate Contract is grounds for removal from conference proceedings.

_____ Signature
of Delegate Date

Printed Name of Delegate

School Name