

DRIVER/OWNER INFORMATION FORM
Field Trips using non-District owned or operated vehicles

Driver Information Section: -

I certify that as a driver of a private vehicle transporting students to a school sponsored function:

- I am at least 18 years old and have been a fully licensed driver for a period of at least one calendar year.
- I currently possess a valid driver's license that does not have any legal restriction, limitation, or suspension associated or attached to it.
- I possess insurance coverage on the vehicle that I will be driving, including liability coverage in the amount of at least equal to the minimum required by the State of Michigan.

Insurance company name: _____

Policy number: _____

Policy expiration date: _____

Agent's name: _____

Agent's phone number: _____

Driver's License Number: _____

- I am not aware of any mechanical defect or problem with the vehicle that might make it unsafe for purposes of this trip.
- I agree to transport no more than the number of persons for which the vehicle is designed and insurance rated. I will make sure that all passengers utilize the available safety restraining system, and I will not pick up hitch hikers.
- I will insure that infants and small children are buckled up in child/infant safety seats that are age and size appropriate in the rear passenger seats.
- I will make sure that children under the age of 13 will ride properly belted in the rear passenger area only.
- I will make sure that all adult passengers, particularly people under five feet five inches tall, are properly belted and front seats moved back as far as possible, or ride in rear seats.
- I understand that I am in charge of this vehicle. I will see to it that no occupant consumes alcoholic beverages or illegal substances in or around this vehicle.

SIGNATURE OF DRIVER: _____ **DATE:** _____

Vehicle Owner Authorization Section:

I am the owner of a vehicle (make, model, and year): _____
with _____ number of seat belt positions in the rear passenger area.

I hereby authorize the following named individual, _____
to drive said vehicle, utilizing appropriate safety restraining systems, and adhering to manufacturer established passenger capacity limits.

I certify that I have read, understand, and completed the requested information from the "Driver Information" and the "Vehicle Owner Authorization" sections of this document.

SIGNATURE OF VEHICLE OWNER: _____ **DATE:** _____

I have reviewed the information provided above and approve the use of the above mentioned vehicle and participation of _____ as a driver for this activity.

SIGNATURE OF PRINCIPAL: _____ **DATE:** _____